**Scheduling A Post For a Later Date**

You can schedule posts to be published when you want whether it be a specific time, few days or weeks.

It’s really simple to do — only takes 4 simple steps!

Once you have written your post just:

1. Click on **Edit** link next to **Publish Immediately** in the ‘Publish Status’ box
2. Enter the date and time you want the post to publish
3. Click **OK**
4. Click **Schedule**

Your post will now be held until the time and date you specified. You also use this method to change the timestamp on published posts.